



Moving Checklist

Careful planning and efficient packing can make any move a breeze

8-Week Moving Timeline

8 Weeks Before

- Line up movers or look into truck rental prices if you're doing it yourself.
- Make an inventory of everything you own.
- Decide what goes in the truck, car, donation or trash.
- Consider where you want to place furniture in your new home.

6 Weeks Before

- Clear out your closets. Be ruthless!
- Have a yard sale.
- Transfer your children's academic records to their new school.
- Transfer medical records to your new doctor.

4 Weeks Before

- Reserve a truck or trailer for a DIY move.
- Confirm the booking with your moving company if hiring movers.
- Arrange to have the movers come over two days before moving day, if they are packing for you.
- Get boxes and packing tape if you are doing it yourself.
- Start packing out-of-season clothing and other items you won't need right away.
- Fill out change-of-address cards at the post office.
- Notify friends, family, your bank and insurance agent of your new address.
- Pre-order any new appliances, furniture, dishes and cutlery.
- Send a change-of-address email to any magazines you subscribe to.
- Make copies of important papers, such as birth certificates, passports, medical and dental records, or consider investing in a home safe.

3 Weeks Before

- Arrange to have the utilities disconnected a few days after the move.
- Get the utilities set up at your new residence.
- Start packing room by room, labeling each box with the room name.
- Arrange for a babysitter on moving day if you need one.
- If necessary, reserve the freight elevator in your building for moving day.

2 Weeks Before

- Arrange to move plants and pets.
- Dispose of items you're not allowed to move, such as gasoline and propane.
- Keep packing.
- Line up helpers to assist with loading your rental truck.
- Consider hiring a plumber or electrician to disconnect appliances you plan to move.

1 Week Before

- Open your new bank accounts if you're making a long-distance move.
- Make sure you have enough medication to last through the move.
- Have your doctor write a new prescription you can fill after you move.
- Defrost the refrigerator two days before you move..

Move-In Day

- If you are hiring movers, make sure you are present as they pack to point out any items that need to be handled with care and to go over paperwork.
- Ask the movers for their contact information in case you need to call them once the moving truck is underway.
- Be ready to pay the movers with a check, and have tip money on hand as well.
- Before leaving your old home, check through it one last time to make sure nothing is left behind.

Top 5 Overlooked Moving Tips

• **Be Safe. Know Your Limits:** Be cautious when using utility knives and attempting to lift heavy objects. Employ the use of furniture dollies and hand trucks for heavier boxes and keep floors, walkways and stairways clear of debris to help prevent accidents.

• **Use the Right Tools for The Job:** Keep important and delicate items safe with appropriate packing supplies such as heavy-duty boxes, bubble wrap, packing paper, and moving blankets.

• **Pack by Group:**

Clothing – Easy-to-assemble wardrobe boxes make packing clothing quick and frustration free by allowing clothing to stay on hangers.

o Furniture – Utilize stretch wrap to prevent furniture from being damaged or soiled during your move.

o Kitchen – Employ the use of heavy-duty boxes and glass-packing kits for delicate kitchen items and small appliances to prevent damage. When transporting food that may leak, line your box with a plastic trash bag in case of spillage.

o Electronics – Anti-static bubble cushion and foam not only protects large electronics from damage, but it also provides static protection. There are special box systems specifically designed for the packing and storage of large-screen televisions.

• **Pack the Truck by Box Size:** Stack boxes from heaviest to lightest – keeping heavy-duty boxes on the bottom with the smaller, lighter boxes stacked on top.

• **Plan for More Than You Think:** Determine how many supplies you'll need with our easy-to-use moving calculator and start packing as soon as possible to minimize the need for a frantic rush when the big day arrives.